



Guarantor Application

Please find attached a **guarantor application** form for you to complete on behalf of the applicant.

We would like to clarify the role of a Guarantor in order to ensure that you fully understand your responsibilities:

You will be held responsible for the payments of rent if the tenants default within their tenancy.

The Guarantor Agreement must be signed at our office before keys can be released to a new tenant. Please note that you will be unable to withdraw from this agreement once you have signed and the tenancy is in place.

If you have any queries regarding the enclosed, please contact 0114 263 1111

Signed by the guarantor _____
(please retain a copy of this letter for your information)

BLUNDELLS PROPERTY MANAGEMENT

Campo Lane 2 Campo Lane, Sheffield, S1 2EF
Telephone: 0114 2631111 Fax: 0114 2766665 rentals@blundells.com

Blundells - Guarantor Application Form

Credit Check

Full Reference

PLEASE COMPLETE THIS APPLICATION IN BLACK INK AND BLOCK CAPITAL LETTERS

Proposed rental details

Address: _____

Name of the tenant(s) you are guaranteeing: _____

Rental amount being guaranteed: _____

Guarantor's personal information

Your full name: (Mr/Mrs/Ms/Miss) _____

Date of birth: ___ / ___ / _____ Age: _____

Mobile number: _____ Email: _____

Alternative number: _____ Is this: Home Work Other _____

Nationality: _____ Which country's passport do you hold? _____

Length of time lived in the UK: _____ Length of time you intend to live in the UK: _____

Visa / Work permit details if applicable: _____

Addresses

Current address: _____

Postcode: _____ Time at this address: _____ years _____ months

Do you: Own this property Rent from an agent or landlord Live with parents Live with friends
Rent from the council Other (please specify) _____

Previous addresses - If you have lived at your current address for less than 3 years please complete below.

Previous Address 1: _____

Postcode: _____ Time at this address: _____ years _____ months

Previous Address 2: _____

Postcode: _____ Time at this address: _____ years _____ months

Previous Address 3: _____

Postcode: _____ Time at this address: _____ years _____ months

If more address history please complete an additional page and attach to the application form.

Credit history

Are you aware of any County Court Judgements (CCJ's), Bankruptcy Orders or IVA's? Yes No

If yes, please give details: _____

Next of kin

Full name: (Mr/Mrs/Ms/Miss) _____

Address: _____

Relationship: _____ Tel number: _____ Email: _____

Guarantor's current rental information or Landlord (to be completed with the details of who you pay your rent to)

Name of agent / landlord: _____

Agent / landlord Address: _____

Tel: _____ Fax: _____ Email: _____

Tenancy: From _____ to _____ Rent: _____

Guarantor's Current Employer

Are you: Employed Self Employed Retired Contract Worker Temporary Independent means

Company name: _____

Address: _____

Your job title: _____ Are you: Full Time Part Time

Gross Annual Salary: _____ Commission details: _____

NI Number / Payroll or Pension Service Number: _____ Start date: ___ / ___ / _____

If you are working on temporary basis please confirm the length of contract: _____

Contact: (to confirm your employment details) (Mr/Mrs/Ms/Miss) _____

Job title: _____ Tel: _____

Email: _____ Fax: _____

Are your employment details due to change in the near future? Yes No

(If yes, please complete the Future Employer Section on page 3)

Guarantor's Previous Employer (If you have less than six months employment please complete this section)

Company name: _____

Address: _____

Your job title: _____

Gross Annual Salary: _____ Start date: ___ / ___ / _____ End date: ___ / ___ / _____

NI Number / Payroll or Pension Service Number: _____

Contact: (to confirm your employment details) (Mr/Mrs/Ms/Miss) _____

Job title: _____ Tel: _____

Email: _____ Fax: _____

(If you still have less than six months employment please continue on a separate sheet and attach to this form)

Guarantor's Future Employer

Company name: _____

Address: _____

Your job title: _____ Are you: Full Time Part Time

Gross Annual Salary: _____ Commission details: _____

NI Number / Payroll or Pension Service Number: _____ Start date: ___ / ___ / _____

If you are working on temporary basis please confirm the length of contract: _____

Contact: (to confirm your employment details) (Mr/Mrs/Ms/Miss) _____

Job title: _____ Tel: _____

Email: _____ Fax: _____

Self Employed - Accountant or Pension Provider Details

(Self Employed - Please provide the last 3 years SA302 or complete the accountants details below)

(Retired - Please provide the last Pension Statement or Pension Provider Details)

If self employed, company name: _____

Company entity: Sole trader Partnership Limited If Ltd registration no. _____

Your position: _____ When was the company formed? _____

Address: _____

Tel: _____ Fax: _____ Web: _____

Accountant: _____ Contact: (Mr/Mrs/Ms/Miss) _____

Accountant's address: _____

Tel: _____ Fax: _____ Email: _____

Identification *Three pieces of ID are required, one piece from each section (A, B and C)*

A – Proof of address

(Less than 3 months old)

- Bank statement
- Utility bill

B – Photographic

- Passport
- Driving licence
- Visa / Work permit

C – National insurance

- Payslip
- P60
- National insurance card

Declaration:

I hereby confirm that the information provided by me is to the best of my knowledge true. I consent to this information being verified by contacting the third parties detailed in this form. I understand that the results of the findings will be forwarded to the appointed letting agent and/or landlord and may be accessed again should the tenant, for whom I am proposing to act as Guarantor, default in respect of any of their tenancy covenants. I further understand that this application and the result of the findings may be disclosed to an insurer and/or their agents in connection with the provision of insurance related to the tenancy. I agree that Letting Agent Solutions and Premier Tenant Referencing or their approved agent may search the files of a Credit Reference Agency and IDS Ltd, the insurance industrys data collection agency, which will keep record of that search. I understand that I may request the name and address of the Credit Reference Agency to whom I may then apply for a copy of the information provided. I also understand that in the event of the tenant defaulting on the rental payment, that any default may be recorded with the credit reference agency and IDS Limited, who may supply the information to other credit companies or insurers in the quest for the responsible granting of tenancies, insurance and/or credit. I understand that in the event of me defaulting in respect of my covenants as Guarantor, the information contained herein may be disclosed to one or more tracing companies and/or debt collection agencies in order to recover any monies due or to trace my whereabouts. The details you provide will be held by Letting Agent Solutions and Premier Tenant Referencing and the letting agent and may be used by us or passed to carefully selected third parties to keep you up to date on our products and services and those of the Towergate Group and other organisations we believe will be of interest to you. If you prefer not to receive this information, please tick this box:

By signing below I confirm I have read the above and agree to be bound by these terms.

Guarantor's Signature: _____ **Date:** _____

Print Full Name: _____